



## **ADMISSIONS POLICY 2009**

Hampshire County Council is the admission authority for all community and voluntary controlled primary and secondary schools. The admission arrangements are determined by the County Council, after statutory consultations. Governing bodies are responsible for implementing the admission arrangements on behalf of the County Council.

The published admission number (PAN) for Swanmore College of Technology for 2009–2010 is 270.

If the college is oversubscribed, places will be offered in the following priority order. Places for late applications will be allocated using the same criteria.

1. Children who are in the care of a local authority or provided with accommodations by that authority in accordance with Section 22 of the Children Act 1989. (A letter from Social Services confirming the child's status must be provided.)
2. Children or families who have a medical, physical or psychological condition which makes it essential that they attend Swanmore College rather than any other. (Appropriate medical or psychological evidence must be provided in support.)
3. Children living **within** the designated catchment area of the college who at the time of application have a brother or sister (including living as siblings in the same family unit) on the roll of the college and who will still be on roll at the time of the sibling's admission.
4. Children living **within** the designated catchment area of the college who live closest to the college, based on the shortest distance from home to the main gate measured as a straight line.
5. Children living **outside** the designated catchment area of the college who at the time of application have a brother or sister (including children living as siblings in the same family unit) on the roll of the college and who will still be on the roll at the time of the sibling's admission.
6. Children living **outside** the designated catchment area of the college but, at the time of application, attending a named linked primary school (Ridgemedede Junior; Curdridge Primary; Droxford Primary; St John the Baptist CE Primary; Swanmore CE Primary; Wickham CE Primary).
7. Children living **outside** the designated catchment area of the college who live the closest to the college, based on the shortest distance from home to the main gate measured as a straight line.

If the college is oversubscribed from **within** any of the above categories, the distance criterion (see 4 and 7 above) will be used to prioritise applications.

### **Multiple Births**

If the last pupil to be offered a place within the college's published admissions number (PAN) is a multiple birth or same cohort sibling, any further sibling will be admitted, if the parents so wish, even though this may raise the intake number above the college's PAN. The PAN will remain unchanged so that no other pupil will be admitted until a place becomes available within the PAN.

### **In-Year Fair Access placements by the Local Authority**

The local authority must ensure that all pupils are placed in schools as quickly as possible. It may therefore sometimes be necessary for a pupil to be placed by the local authority. If an admission raises the number of roll above the college PAN, no further pupil will be admitted from the waiting list until a place becomes available within the PAN.

### **Waiting List**

When all available places have been allocated, colleges will operate a waiting list. Parents who wish their child to be included on the waiting list must inform the college in writing after their initial application has been refused. Any places that become available will be allocated according to the criteria of the admission policy with no account being taken of the length of time on the waiting list. Late applications (applications received after the closing date) will usually only be added to the waiting list after offers to on time applications have been made.

The waiting list will be reviewed and revised: -

- each time a child is added to, or removed from, the waiting list;
- when a child's changed circumstances will affect their priority;
- at the end of each college year, when parents with a child on the waiting list will be contacted and asked if they wish to remain on the list for the following college year.

Parents may keep their child's name on the waiting list of as many schools for as long as they wish.

This policy is reviewed annually in line with LA requirements.