

21st January 2011

Dear Parent/ Carer

This letter accompanies your child's Year 11 Annual Report. This also is available to download on Eportal.

The full report includes all subject reports and a tutor report. The subject report includes end of Key Stage 4 target grade (set at the beginning of Year 10 and based on previous attainment), the current Year 11 grade and a predicted grade (which is based on the pupil's current work ethic and progress to date). We also have given overall grades for 'Attitude to Learning' which refers to pupil focus and commitment to learning as defined below:

Excellent	Exceptionally focussed, independent and conscientious
Good	Usually focussed and conscientious
Satisfactory	Only just adequate focus and commitment to work
Unsatisfactory	Lacks focus and commitment to work
X	Pupil was absent too often for reasonable assessment to be made

If there is an 'Independent Study' concern with homework or coursework or a 'Personal Organisation', concern this will be stated. The subject teacher also has added a comment to guide further progress.

The pupils have been advised of their progress and are receiving guidance on how to improve or sustain their performance to reach their end of Key Stage 4 target.

Please do make us aware if you have any queries regarding your child's report or if you would like to access this on Eportal. Please contact enquires@swanmore-sec.hants.sch.uk.

Finally, I should like to remind you that you will have the opportunity to discuss your child's progress further with individual subject teachers, at the Year 11 Parents' Evening on Thursday 3rd February 2011. We look forward to seeing you on this evening.

We thank you for your continuing support in ensuring your child remains focussed and determined to succeed in the forthcoming examinations.

Yours sincerely

A. Arbuthnot (Miss)
Deputy Headteacher