

18 June 2010

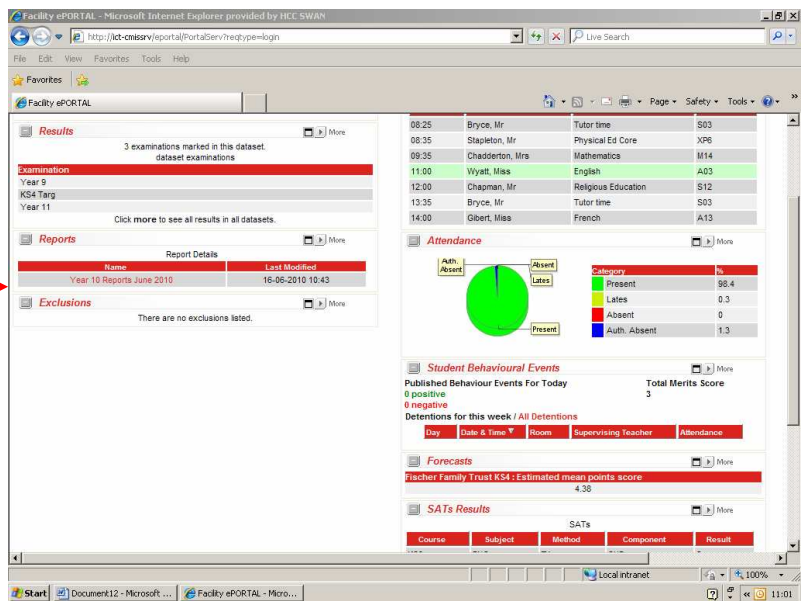
Dear Parent/ Carer

To access your child's report, you will need to log in to the eportal system using the unique username and password you were given earlier this year. Eportal can be accessed at <http://www.swanmore-school.co.uk/eportal.html>.

When you have logged in, you will see a section on the left hand side of the screen called 'Reports'. To the right of this heading click on the word 'More'.

If you then click on to 'Year 10 Reports June 2010' this will create a PDF of your child's annual report. You will find your child's Tutor report and all other subject reports in alphabetical order.

This report can be saved and printed as normal.



Within your child's subject report you will find the current Year 10 grade with targets for the end of Year 10 and end of Key Stage 4. We have also given overall grades for Attitude to Learning which refers to pupil focus and commitment to learning as defined below:

Excellent	Exceptionally focussed, independent and conscientious
Good	Usually focussed and conscientious
Satisfactory	Only just adequate focus and commitment to work
Unsatisfactory	Lacks focus and commitment to work
X	Pupil was absent too often for reasonable assessment to be made

If there is an Independent Learning concern (Sum Ind) with homework or coursework or a Personal Organisation concern (Sum PO) this will be stated. The subject teacher has also added a comment to guide further progress. The pupils have been advised of their progress and are receiving guidance on how to improve or sustain their performance to reach their end of Key Stage 4 target.

You will also notice at the top of your child's Eportal profile a target analysis. This will show current grades in comparison to the end of Year 10 targets which allows parents and pupils to know at a glance where attainment is on target or requiring greater focus.

As with any new system you will be aware that it can take time to refine the quality assurance procedures so we would ask for your patience at this time. Nevertheless please do alert us if you have any queries regarding your child's report or if you are experiencing any difficulties accessing eportal. Please contact sandraco@swanmore-sec.hants.sch.uk.

Finally just a reminder that you will have the opportunity to discuss your child's progress further with the individual subject teacher at the Pre Year 11 Parents' Evening on Thursday 24 June

2010. We appreciate that this takes place on the first day of work experience and regret that we were unable to change the date. Appointments will be available from 3.45 pm – 6.30 pm

We thank you for your continuing support.

Yours sincerely

A. Arbuthnot (Miss)
Deputy Headteacher