

4 November 2011

Dear Parent/ Carer

### Year 9 Progress Report

I am writing to make you aware that your child's Year 9 Progress Report is now available on eportal.

Within your child's progress report you will find the current level that they are working at for each subject as well as targets for the end of Year 9 (KS3 Target). The sublevels show whether your child is working at the higher (A), middle (B) or lower (C) levels within each numbered level. The pupils have been advised of their targets and are receiving guidance on how to reach these. If your child is more than 2 sublevels from their end of year target then there is great need for further focus and intervention. As all pupils in Year 9 have started the GCSE course in Science a current grade will follow in December for this new course.

We have also given overall grades for Attitude to Learning (Aut AtL) which refers to pupil focus and commitment to learning as defined below:

<b>Excellent</b>	Exceptionally focussed, independent and conscientious
<b>Good</b>	Usually focussed and conscientious
<b>Satisfactory</b>	Only just adequate focus and commitment to work
<b>Unsatisfactory</b>	Lacks focus and commitment to work
<b>X</b>	Pupil was absent too often for reasonable assessment to be made

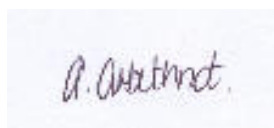
If there is a homework concern (Aut Hwk) this will be stated.

In order to support pupils we have also attached an Individual Learning Plan (ILP) to the eportal report for pupils to complete. Pupils are familiar with completing ILPs with their tutor. For the mentoring process to be truly effective, we would ask that parents complete the ILP with their child. This ILP should be signed by the pupil, parent and eventually tutor when the targets are agreed. This should then be returned to the tutor in the next college week for discussion during forthcoming tutoring sessions. If for any reason you are unable to access eportal please contact the college by calling reception or emailing us at [enquiries@swanmore-sec.hants.sch.uk](mailto:enquiries@swanmore-sec.hants.sch.uk) .

The full Year 9 Annual report will follow on 20 January 2012. The Year 9 Parents' Evening will be on Thursday 26 January 2012. However if you wish to discuss your child's current progress at any time do not hesitate to contact us.

We thank you for your continuing support.

Yours sincerely



**A Arbuthnot (Miss)**  
Deputy Headteacher