

MEETING MINUTES FOR THE CURRICULUM, STANDARDS AND IMPROVEMENTS COMMITTEE

SWANMORE COLLEGE OF TECHNOLOGY 2009 - 2010

Date	Start Time	End Time
Monday 25 th January 2010	5pm	7.05pm
Present	Apologies for Absence	In Attendance
Darren Bailey (Chair) Tracy Baldwin Marion Jarrett Peter O'Sullivan	Julian Le Hive	Simon Harrison Ashleigh Arbuthnot Elizabeth Billingham (Clerk)

Item	Subject	Action	By Whom
1	Welcome and Apologies		
	Welcome – apologies from Julian Le Hive		
2	Register of Pecuniary Interests		
	None declared		
3	Minutes of the last meeting held on 28th September 2010		
	No changes. Minutes were accepted and signed.		
4	Terms of reference to revise and update		
	The current Terms of Reference were reviewed and a discussion of the minor changes required took place, with issues such as use of Link Governors and changing needs of the Gifted and Talented pupils considered. It was proposed and accepted that the Committee name should change to 'Curriculum, Standards and Improvements. The above alterations were accepted. A governor suggested that the Terms of Reference should specifically reflect the monitoring of standards and this will be written into the amended Terms of Reference.	Amend ToR and circulate to other committee members.	DB
5	RAISE-ONLINE feedback from scrutiny sub committee		
5.1	The data had been previously circulated to members to consider and specifically scrutinised by the approved governors from within the group in discussion with the two Deputy Heads. It was considered in terms of current performance and targets. Issues that were discussed further were: the specific needs of the SEN cohort, and it was suggested that the SEN Link Governor pursue this issue further.	SEN Link Governor to look specifically at potential needs of future SEN pupils and	SEN Link Governor

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5.2	<p>A discussion of CVA formula took place and it was noted that the formula changes each year and therefore an annual trend comparison is not possible, but more useful to compare percentile rank. Although it was noted that Maths grade A*-C were slightly lower than the college target this was explained as being in line with the national picture of the removal of course work.</p> <p>It was considered helpful for the committee to have a greater understanding on the use of statistical data at a future meeting.</p>	<p>agree strategies with appropriate staff.</p> <p>A member of staff to present uses of data and reporting mechanisms to the committee at a future meeting.</p>	
5.3	<p>The School Action Pupil numbers were reviewed. The overall number of pupils is increasing, in line with cohort sizes nationally and a review of the strategies that the college uses was discussed to allow the college, and other partner agencies to continue to help these pupils.</p>		
5.4	<p>Absence rates were looked at, and the continued improvement against the previous years figures was commented upon. Attendance stands at 94%. A governor asked if county were able to offer any further assistance to help support such pupils. Link governors will look at specific attendance of individual houses.</p>		
5.5			
5.6	<p>A governor congratulated the college that it was in the top 5 county schools for 5 A*-C grades including English and Maths, and in the top ten percent in county for English results.</p> <p>The target data for the three science subjects was reviewed. A presentation of the interventions that are currently being undertaken was given. The committee looked at the analysis of results for last year and noted the strength of impact of teaching in Biology and Physics. It was noted that Chemistry has also improved, and the presence of a new Science Subject Leader should help further.</p> <p>A governor asked if it was possible to approach country for use of AST science teachers. It was uncertain whether such a resource would be available, but if a chemistry specialist was available this would be a</p>	<p>A staff member would raise this during the</p>	

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5.7	<p>valuable resource to utilise.</p> <p>The governors asked if it was the intention to allow all pupils to continue to take 3 science subjects, and it was clarified that the current Year 11 pupils will be the last cohort with this offer in place. The current year 11 pupils need some interventions to ensure they are able to meet their target grades. The 10 point intervention strategies were reviewed, and the College is working closely with County Inspectorate on this.</p> <p>Pupils will be able to take 2 science subjects in future, which will allow them to specialise more, and to pace their learning more effectively. Pupils once again will be guided in their advice of science courses against the new national specification.</p> <p>A discussion of the current teaching support for year 10 pupils took place and it was noted that the performance is on track, in line with predicted targets, and booster sessions are well attended. It was agreed that the data reflected that year 9 and year 10 science pupils are currently performing well, and the intervention strategies are addressing their learning needs.</p> <p>The use of volunteers within the Science department was discussed, and the governors encouraged the staff to consider where possible help might be best used. A potential guest lecturer from Fareham College was discussed as an option</p>	<p>HIAS visit on 27th January 2010.</p> <p>A governor will liaise with the appropriate Deputy Head to progress this issue as required.</p>	
6	Year 11 Highlander update on current progress		
6.1	The Highlander data was considered and questions were invited. The differential between current and forecast Five A*-C including English and Maths was noted. Highlander placed pupils in groups and it showed that there are currently 26 pupils in the group 5 GCSEs not including Maths and 2 pupils with 5 GCSEs not including English. The college has support in place to reach targets.		
6.2			
6.3	A discussion was held on the appropriate use and interpretation of Highlander data and of other data available to review performance versus final targets.		
6.4	It was noted that it was good to see PE results improved and the governors recognised that there had been a lot of interventions put in place to make	CSI future agenda	

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6.5	<p>the improvement a reality.</p> <p>A governor raised his concerns over Maths, but the Chair felt confident that having had a two hour meeting with the Head of House, that the pupils were on target to achieve the results predicted.</p> <p>It was noted that there will be a maternity leave in the Science team and it was confirmed that the relevant classes would be taught by other science teachers.</p>		
7	<p>Progress against CIP (including relevant parts of updated SEF)</p> <p>The relevant parts of CIP and SEF were distributed prior to the meeting. Governors went through the following:</p> <p>A1 – Latest figures for lessons that are ‘good and above’ is 75%, which cuts across several aspects of the SEF. For the teachers graded at a ‘3’ it was felt that there needed to be evidence identified to support the assertion that they were ‘good’ with a small number required to undergo further professional development.</p> <p>A2 – 1.2 and .3 - .1 CVA of 2.1 and 2.2 – interpreted correctly – the college would be seeking HIAS feedback on whether tackled correctly.</p> <p>A3.2 – This section on Afl Health check was clarified and the self analysis tool that was used by middle leaders and discussed with the team was considered. There were ten different strands that were identified. College-wide there were four areas of priority. Developments are self or peer assessment each half term, marking and sharing success criteria with pupils. There was a focus placed on these areas and how to improve them.</p> <p>2.1 Technology levels – Hampshire Inspectorate to visit and ensure areas higher levels in assessment are provided for within the curriculum. It was clear that Key Stage 4 results were very good, and that the college needs to have the correct percentage of Level 6 and Level 7 pupils by the end of year 9. Any HIAS recommendations will be carefully considered.</p> <p>It was noted that this is a live document and updates are made as necessary.</p>		
8	<p>Year 9 options update</p>		
	<p>The Deputy Head gave a report. There were some changes to previous</p>		

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	<p>years with the addition of three new diploma lines via Eastleigh College. There are now ten lines of learning available. The Diploma meeting had been well attended. The interest in Health and Beauty was in the early stages. Language NVQs were now being offered which allows for a more vocational form of study.</p> <p>The withdrawal of the Dance option allowed the college to make longer-term changes. Additional dance modules are being made available in the PE GCSE qualification.</p> <p>Long term plans were being explored to offer a further range of lines of learning in a number of areas, as part of the wider strategic curriculum review, and a parents meeting had been scheduled to explain the relevant options. There will be another update provided to the CSI committee in June.</p> <p>The options booklet is available on the VLE and governors were invited to look at it.</p>		
9	Link Governor reports including G&T - issues/actions for further FGB consideration		
	Three Link Reports were distributed prior to the meeting and there were no questions relating to these.		
10	Any Other Business (to be tabled at the start of the meeting if required)		
	None		
11	Date of next meeting on 14th June 2010 7.05pm		

Signed: _____

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